Farmhouse and Artisan Cheese & Dairy Producers European Network	Scientific conference 11 - 13 October 2023 Grangeneuve-Fribourg Switzerland	ROH CRU RAW FACE Conference 2023

Hosted by the Competence Centre for Raw Milk Products, a joint initiative of Agroscope and Grangeneuve together with the Swiss dairy sector

Submission of abstracts for poster presentations

We invite all interested participants and conference attendees to consider presenting a poster.

Abstract submission conditions

Abstracts must be submitted no later than Friday 1st September 2023 to
hans-peter.bachmann@agroscope.admin.ch

Abstracts must be submitted in English.

Posters should present recent results from scientific or technical studies. Posters with commercial advertisements will not be accepted.

The final selection of poster presentations will be at the discretion of the Scientific Programme Committee.

The presented posters will be published as PDF-files on the conference website after the conference.

Abstract presenters

The presenting author must register as participant in the conference no later than 14 days after acceptance of the abstract.

The Scientific Programme Committee reserves the right to exclude abstracts that are not followed by participant registration no later than 14 days after notification of acceptance.

For all participants presenting a poster, the participation fee is CHF 150 instead of CHF 250.

Short presentations

The Scientific Programme Committee will select 3 posters to be presented in a short presentation (maximum 3 minutes and maximum 3 slides) in the plenary session.

Poster award

During the conference 10 participants will rate the posters and the 3 best rated posters will be awarded.

Contents of your abstract

It is important to ensure that your abstract does not contain spelling, grammatical or scientific errors, as it will be reproduced as submitted. If English is not your native language, we encourage you to have your text edited by a native English speaker before submission.

Submissions should include the following:

- Name, affiliation and email of the presenting author. The presenter must register for the conference and deliver the poster presentation in person from the venue of the conference.
- Names, affiliations and emails of all co-authors. Note that all co-authors must agree to the submission. It is the responsibility of the submitter to guarantee that all co-author email addresses are correct (email notifications of the submission will be sent to all co-authors).
- Title. The title should be as brief as possible but long enough to clearly indicate the nature of the study.
- At least three keywords (also known as key phrases or key terms) to characterise your submission.

- Topic (choose one): Quality and safety, Sustainability, Health effects, Microbial diversity
- 250-word abstract. The abstract should not contain your title/position or any personal information (e.g. affiliation) and may include references that should fit within the 250-word limit. All abbreviations must be defined at first use.

Reviewing

The scientific programme committee will review the abstracts.

Notification of acceptance or rejection of the abstract will be sent to submitters within 10 working days.

It is the responsibility of all investigators that all studies are performed with respect to national legislation, international legislation and ethical guidelines both with regards to humans and/or animals. The Scientific Programme Committee reserves the right to reject any submitted abstract that is believed to violate these principles.

Please verify that your email address (submitter and presenting author) is correct, as it will be used for contacting you after the review process.

For all enquiries regarding abstracts and speakers, please contact the scientific programme committee at hans-peter.bachmann@agroscope.admin.ch.

Poster guidelines

Please note the following:

- Poster boards will accommodate A0 size portrait posters: height 1189 mm (46.8 inches), width 841 mm (33.1 inches). Please ensure that your display will fit within these parameters.
- Title should be in bold.
- Author's affiliations and e-mail addresses must be included.
- Text: a poster should be easily readable from a distance of 1 – 2 meters, and line space should be 1.5 or 2. It is advised that authors should also pay attention to the following points:
  - Headings should be 25% larger than normal text. Bold or other colors may be used.
  - Suggested font sizes are (for the A0 format):
    - Main title: 78 pt (bold, upper case)
    - Authors: 72 pt (bold, title case)
    - Affiliation(s): 48 pt (normal, title case)
    - Email addresses: 36 pt (bold)
    - Subheading: 36 pt (bold upper case)
    - Body of text: 24 pt (normal)
    - Smaller fonts may be used in citations and acknowledgement
- Add the logo of FACEnetwork, the Eyecatcher of the conference ("Roh-Cru-Raw"), date and place at the bottom or the top of the poster.